

# CMMS PROFILE LEAFLET



The enclosed herd profile is an extract from the Cattle Movement Monitoring System (CMMS) database of all cattle recorded in your herd on the date indicated. Please take some time to study the profile and check its accuracy. Any births or movements not notified to date or notified to CMMS after this date are not listed on the profile.

Please check that all cattle on your farm are listed on the attached profile, that you have valid passports for all cattle and that your bovine herd register is up to date.

If the profile is correct keep it for future reference.

However if,

- ◆ there are animals listed on your profile that were not on your farm on the date indicated (see page 2)
- ◆ there are animals on your farm that are missing from the profile (see page 3)
- ◆ any of the details on the profile are incorrect in relation to the gender, date of birth or breed (see page 4),

You should follow the instructions in this leaflet so that the Department/DVO can update your CMMS record.

A fully accurate and reliable animal identification and tracing system will protect human and animal health, secure and maintain markets for Irish cattle and beef and will be essential to secure full entitlements under the Single Farm Payment Scheme.

**National Beef Assurance Division,  
Department of Agriculture and Food, Maynooth Business Campus, Maynooth,  
Co. Kildare**

# REMOVING A TAG NUMBER FROM YOUR HERD PROFILE

- ◆ **IF THE ANIMAL DIED ON THE FARM**, notify your DVO in writing of the date of death and method of disposal of the carcass.
- ◆ **IF THE ANIMAL WAS REMOVED TO A KNACKERY**, check that the knackery has notified CMMS. If no notification was made, get written confirmation of the disposal from the knackery and forward it to the DVO. If the animal was disposed of at a knackery since 01 January 2004 ensure that the knackery has completed an NBAS 31D form and replied to any queries.
- ◆ **IF YOU WISH TO AMEND AN INCORRECTLY NOTIFIED ON FARM DEATH** complete an NBAS 16 form, available from your DVO.
- ◆ **IF YOU SOLD THE ANIMAL DIRECTLY TO ANOTHER FARMER OR DEALER** after 01 January 2004 you should have obtained a CMMS Compliance Certificate (Permit) prior to sale. If you did this please ensure that the bottom portion of the Compliance Certificate was returned to the Movement Notification Agency, SWS Ltd., Clonakilty, Co. Cork and that you, as seller, replied to any queries. If you have lost or mislaid your Compliance Certificate you may obtain a copy from SWS.
- ◆ **IF YOU DID NOT OBTAIN A CMMS COMPLIANCE CERTIFICATE** prior to movement please present to your DVO a written declaration signed by yourself and the new owner, confirming the tag number, date of movement and herd number of destination
- ◆ **IF YOU WISH TO AMEND AN INCORRECTLY NOTIFIED FARM TO FARM MOVEMENT**, complete an NBAS 17 form, available from your DVO. Both parties to the movement must complete this form.
- ◆ **IF THE ANIMAL WAS SOLD AT A MART** contact the mart with the supporting documentation (if any) to have details checked and/or updated. If appropriate, the mart will complete an NBAS 18 to amend the mart record or an NBAS 2 to add a movement to CMMS that has not previously been notified.
- ◆ **IF THE ANIMAL WAS SLAUGHTERED AT A FACTORY** contact the factory with supporting documentation (if any) and request that the details are checked and/or updated. If appropriate the Department staff at the factory will complete an NBAS 5 form to amend the CMMS record or add the slaughter record to CMMS.
- ◆ **IF THE ANIMAL WAS SLAUGHTERED AT AN ABATTOIR** contact the abattoir with supporting documentation (if any) to ensure that the slaughter of the animal has been notified to CMMS. If the slaughter has been notified contact your DVO to ensure that the slaughter has been confirmed to CMMS.
- ◆ **IF THE ANIMAL WAS EXPORTED** contact your local DVO with supporting documentation, (if any) and request that the details are checked and/or updated.
- ◆ **IF A BRASS TAGGED\* ANIMAL HAS BEEN RETAGGED** and the original tag number is still listed on your profile notify your DVO in writing to co-relate the original and retag numbers. If you have already done this contact the DVO to ensure the correlation is processed.  
*\*Brass tagged means animals previously identified with metal eartags now replaced with double plastic tags bearing the alpha numeric format of the brass tag.*
- ◆ **IF THE ANIMAL WAS IMPORTED PRIOR TO 01 SEPTEMBER 1999** and tagged with ZZZ or ZZY format tags, and both tags appear on the profile, contact your DVO to establish the primary tag number for this animal and to have the secondary tag number removed from the profile
- ◆ **IF THERE ARE ANY OTHER CIRCUMSTANCES** where you have animals listed on your profile that are not in your herd, e.g., stolen animals, contact your DVO.

# ADDING A TAG NUMBER TO YOUR HERD PROFILE

- ◆ **IF THERE ARE ANIMALS BORN ON YOUR HOLDING THAT ARE UNTAGGED**, tag them.
- ◆ **IF YOU DO NOT HAVE A SUPPLY OF TAGS**, contact Eurotags, Mullinahone, Co. Tipperary in writing, enclosing your herd number and the appropriate fee.
- ◆ **AFTER TAGGING COMPLETE THE WHITE REGISTRATION CARD** matching the tags you have inserted in the animal and send it to Calf Registration Agency, SWS Ltd, Clonakilty, Co. Cork to register the animal.  
*Failure to complete the white registration card on time and/or accurately will result in delay in issuing a passport.*
- ◆ **IF YOU HAVE SENT THE WHITE CARD TO SWS** please ensure that you have replied to any queries arising. If you have lost the query letter or if you have not received any correspondence contact SWS Tel No (023 32890).
- ◆ **IF YOU BOUGHT THE ANIMAL DIRECTLY FROM ANOTHER FARMER OR DEALER** after 1 January 2004 a CMMS Compliance Certificate should have been obtained, prior to sale. If a Compliance Certificate was obtained please ensure the bottom portion was returned to the Movement Notification Agency, SWS Ltd., Clonakilty, Co. Cork. If the bottom portion was returned please ensure that any queries were answered. If you have lost or mislaid your Compliance Certificate you may obtain a copy from SWS.
- ◆ **IF A CMMS COMPLIANCE CERT WAS NOT OBTAINED** prior to movement please present to your DVO a written declaration signed by yourself and the former owner, confirming the tag number, date of movement and source herdnumber.
- ◆ **IF YOU WISH TO AMEND AN INCORRECTLY NOTIFIED FARM TO FARM MOVEMENT** complete form NBAS 17, available from your DVO. Both parties to the movement must complete this form.
- ◆ **IF YOU WISH TO AMEND AN INCORRECTLY NOTIFIED ON FARM DEATH** complete an NBAS 16 form, available from your DVO.
- ◆ **IF THE ANIMAL WAS BOUGHT AT A MART** contact the mart with supporting documentation (if any) to have details checked and/or updated. If appropriate, the mart will complete an NBAS 18 to amend the mart record or an NBAS 2 to add a movement to CMMS that has not previously been notified.
- ◆ **IF THE ANIMAL BEARS A TEMPORARY BRASS TAG** that was inserted by your veterinarian at a herd test, it should not appear on your profile as it is not the correct permanent identity for the animal. (If a temporary brass tag number is listed on your profile, notify your DVO in writing to remove it.) Check that the permanent tag number details relating to the animal are on the profile. Order replacement tags immediately for the permanent tag number and retag the animal with its permanent tag number. Replacement tags can be obtained from Eurotags LTD., Mullinahone, Co. Tipperary.
- ◆ **IF THE ANIMAL WAS IMPORTED AFTER 01 SEPTEMBER 1999** and is not on your profile please complete Form ER94F available from your DVO.
- ◆ **IF THERE ARE ANY OTHER CIRCUMSTANCES** where you have animals in your herd that are not listed on your profile contact your DVO.



## AMENDING DETAILS OF A TAG NUMBER ON YOUR PROFILE

- ◆ **IF YOU WISH TO CHANGE ANY OF THE DETAILS** regarding gender, date of birth or breed for the animals listed on your profile, complete form ER 94 (B), available from your DVO in order to have the profile details corrected.
- ◆ **IF ANY OF THE DETAILS REGARDING GENDER, DATE OF BIRTH OR BREED ARE OMITTED** for the animals listed on your profile bearing alphanumeric tags (e.g., BCFD 2345D) which were born on your holding complete form ER 94 C, available from your DVO. If not born in your herd contact your DVO.
- ◆ **IF THE ANIMAL IS IDENTIFIED WITH A TAG NUMBER IN A BRASS TAG FORMAT** (ABC 123456) and you have satisfied yourself that it is correctly identified and if any of the details in relation to gender or breed are omitted complete form ER 120B, available from your DVO.

### GENERAL ADVICE

Double tag calves within 20 days of birth (with matching tags).

Register calf births within 7 days of tagging.

Notify cattle movements and on farm deaths within 7 days.

Keep bovine herd register up to date.

Ensure you have passports for all cattle on your farm.

Contact your DVO for replacement passports.

Replace any lost or damaged tags immediately.

Apply for CMMS Compliance Certificate (permit) prior to selling animals privately.

Return the bottom portion of Compliance Certificate, signed by seller and buyer, within 7 days, for cattle purchased privately.

Respond in a timely fashion where any anomaly in the database has been highlighted.

### eSERVICES

eServices is the electronic service of the Department of Agriculture and Food.

You can view details of your Bovine Herd Profile online via the new Animal Identification and Movement (AIM) system.

You can view movements of animals in and out of your herd.

You can register calf births online.

You can apply for CMMS Compliance Certificates online.

To register log on to [www.agriculture.gov.ie](http://www.agriculture.gov.ie)

Click on the "eServices" button and complete the details requested.

You will need your Personal Public Service Number (formerly RSI No.) and your herd number to register